



# YOUR SINGLE SOURCE WORKPLACE RESOURCE SPECIALISTS

If you're looking for Furniture and Design company that specializes in...

- ★ A spectrum of furniture services: floor planning, office design, furniture specification & procurement, project management, delivery & installation....
- ★ Systems furniture, seating, tables, case goods, textiles and much more....
- ★ Creating a sustainable environment that increases productivity and company image....
- ★ Technical knowledge of maximizing space and bringing aesthetics to a work environment....
- ★ Providing "Green" product alternatives derived from recycled materials...
- ★ Applying good ergonomic principles and creating a more pleasant and healthy work environment...
- ★ Passing on deep discounts to our customers thanks to national purchasing agreements with over 300 leading manufacturers in the industry...

.....Step up to the Star Standard!



Star Interior & Design  
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**We strongly believe that our company's success is measured by customer satisfaction. Our approach entails a five-step process towards bringing your office vision to life:**

#### **STEP 1: NEEDS ASSESSMENT**

Offices are living, breathing organisms in today's corporate world. A well put together office craves personality all its own, making the environment, not only aesthetically pleasing, but also pleasant for all employees and visitors. Our team of furniture and design specialists will assess your specific furniture needs, whether it is modular open plans, system furniture, conventional or traditional design or perhaps an integration of many. We will then determine if office design and configuration is necessary and then establish our furniture standards.

#### **STEP 2: PROJECT & SPACE PLANNING**

Our main objective is to help bring your vision to life. Our sales associates are ready to help you create a dynamic office environment that maximizes your space, office productivity and makes the most of your budget. Once we establish your specific needs and sketch out a basic floor plan, we can turn around a professional rendering of your prospective office with our space planning and design services.

##### ***Our services also include:***

- ★ Partnering up with designers and in-house resources
- ★ Selecting appropriate furnishings based on your objectives
- ★ Accurate field measurements and power sources
- ★ Conventional design concepts
- ★ 3-D rendering of project and preparation of floor plans
- ★ Modification and customization of furniture



#### **STEP 3: ORDERING**

We have thousands of office furniture solutions from over 300 different manufacturers. Some items featured in our catalog are available from stock while others require standard 3-6 week delivery dates.

When time is **NOT** on your side, our catalog offers a variety of items that are available on a quick ship basis. These products typically ship in 14 days or less and can be delivered and set up for your convenience. We also facilitate the ordering of all your furniture from all manufacturers involved to ensure prompt delivery.

#### **STEP 4: DELIVERY & INSTALLATION**

Once you have determined your exact needs, we can provide a delivery quote on any furniture item or project. Local, regional or national delivery and set-up services are available for both businesses and residences. Our team of qualified professionals is handpicked to ensure the highest quality standards for delivery and installation.

Our **white glove treatment** is our recommended method of service to ensure a high quality, damage free experience. Your office furniture is delivered out of the box and installed to your predetermined specifications, cleaned and readied for use.



Additionally, all packing materials are removed from your premises.

##### ***Our services also include:***

- ★ Coordination with architects and building trades
- ★ One delivery date for all items from all manufacturers
- ★ Routine interaction with all members of project team
- ★ On site supervision of installation & furnishings, if applicable.

#### **STEP 5: CONTINUED MANAGEMENT**

Even after your furniture is delivered and installed, Star Interior & Design will continue to manage your project and bring comprehensive solutions to your door on an as needed basis. You can count on us for: repairs and ongoing maintenance, warranty issues, relocation services and warehousing/storage solutions.

##### **ADDED VALUE**

We understand that designing the perfect office takes more than just the right furniture and configurations. That's why we pride ourselves in going the extra mile for you and adding those special finishing touches that will significantly set apart your office environment from others:

- ★ Lighting
- ★ Flooring
- ★ Paint Selection
- ★ Audio Visual Equipment
- ★ Water Coolers
- ★ Wall Decoration
- ★ Plant & Floral Arrangements
- ★ Architectural Structures
- ★ Kitchen Design
- ★ Coffee & Espresso/Cappuccino Systems

Visit our website at [www.starinteriordesign.com](http://www.starinteriordesign.com)



*Star Interior Design, Inc understands that the appearance of your office is a reflection of your company's vision and values – a place where your staff's productivity and your customers' comfort are important. As your business partner, Star Interior Design, Inc will work daily to exceed your expectations in the building or remodeling of your office environment.*